

**Puerto Rico Queer Filmfest  
Fourth Edition  
November 2012**

FILM SUBMISSION GUIDELINES

1. Submitted works must be a Puerto Rico premiere.
2. Our screening formats are 35 mm, Blu-ray and Hi-Res DVD (NTSC).
3. To enter your film you must send us a **preview copy**, along with a **signed application form**.
4. Only DVDs will be accepted for preview screening (NTSC format). Preview DVDs must be properly labeled with the film's title and running time, as well as the filmmaker's name and contact phone/email. Please test DVDs on several models of players before sending it to our offices.
5. If you are submitting more than one title you must fill out one form for each one.
6. PRQF will retain the preview screener DVD for a Festival archive for internal use only.
7. All entry forms and DVD screeners must be postmarked by **July 20<sup>th</sup>, 2012**.
8. If your work is selected, you will receive a notification email and we will inform you when we require your exhibition print or DVD.
9. PRQF may use up to 3 minutes of footage or film stills from the work for promotional purposes (reels, programs, webpage, etc.) Any restrictions for the use of these materials must be notified in writing.
10. The applicant must pay for the shipment of exhibition materials to the Festival. The Festival will cover the cost of return shipment of exhibition materials.
11. PRQF accepts no responsibility for loss or damage of copies during shipment to or from the Festival. In case of loss or damage during the Festival, the responsibility of the Festival is limited to the costs for repair or replacement of the print.
12. Once a film is submitted it may not be withdrawn.